



**CENTRAL VALLEY FIRE DISTRICT  
BOARD OF TRUSTEES MEETING**

215 Wings Way  
Belgrade, MT 59714  
406-388-4480  
(Fax): 406-388-6270

**MEETING PLACE:** Central Valley Fire District, Station 1  
215 Wings Way, Belgrade, MT

**DATE:** October 11, 2022

**TIME:** Immediately following the 5:30 p.m. Quarterly Meeting of the  
IFC Board of Appeals

<b>ATTENDANCE:</b>		<u>(Present)</u>	<u>(Absent)</u>
<b>Trustees:</b>	Ty Elliot, Chair		X
	Tim Sheehy, Vice Chair	X	
	Mark MacLeod, Sec/Treas.	X	
	Justin Varley	X	
	Ron Murray	X	
<b>Fire Chief:</b>	Greg Tryon	X	
<b>Fire Marshal:</b>	Jake Zlomie		X
<b>Operations Chief:</b>	Justin Monroe	X	
<b>Acting Clerk:</b>	Deb Bloem	X	
<b>City Representative:</b>	Jim Simon	X	

**NOTICE:** **ALL MEETINGS OF THE CENTRAL VALLEY FIRE DISTRICT BOARD  
OF TRUSTEES ARE RECORDED**

**GUESTS/VISITORS:** Tim Martindale

Meeting was called to order at 5:35 p.m.

**AGENDA:**

As presented.

**MINUTES:**

Trustee MacLeod moved to approve the **September 13, 2022 minutes** as submitted. Trustee Murray seconded the motion. The motion was unanimously approved.

**FINANCIAL REPORTS:**

Trustee MacLeod moved to approve **the financial reports**. Trustee Murray seconded the motion. The motion was unanimously approved.

**COMMUNICATIONS:**

CVFD received a communication from the Gallatin County Communications Coordinator thanking Fire Marshal Zlomie and CVFD for help promoting community participation in registering AED's through the current **PulsePoint contest**. PulsePoint links AED locations to emergencies in the community in which CPR is required. The contest enters October registrants in a drawing for Amazon gift cards. The department also received a thank you from Eagle Mount for co-sponsoring the welcome luncheon for **Big Sky Kids** arriving last June for camp and for the "energy, fun and adaptability" of the firefighters during the activities which were a great success even though the weather did not cooperate. Communications also included a letter from Chief Tryon to the **Feddes Family** of Feddes Family Meats, for their donation of pig airways to be used in paramedic training to practice life-saving EMS skills on tissue that is similar to human tissue.

**PRESENTATION:**

**Trustee Varley introduced Tim Martindale, Director of Gallatin County 911 Dispatch.**

Mr. Martindale handed out the 911 Dispatch Core Program Statement.

911 Dispatch is composed of three divisions:

**Records Division** – This division keeps records for 911 Dispatch, as well as the Gallatin County Sheriff's office, the Bozeman Police Department and the Gallatin County Detention Center. They process requests for reports and warrant and protection orders. Seven of ten positions are filled in the records division.

**Systems Division** – This division comprises the technology used and oversees phones, radio, paging networks and all software. PulsePoint is used here for the AED registry. When a dispatcher takes a call from an address with an AED, the dispatcher can identify its location. Initially only 90 AED's were registered and now over 330 AED's are registered. The radio project is currently major focus with equipment completely installed at most of the sites. The goal is to have everything ready to switch over to the 800 frequency in November.

**Operations Division** - This is where Dispatch emergency and non-emergency call taking is handled. Fifteen dispatch positions out of twenty-five are filled, so more individuals are needed. Two of the current dispatchers have more than twenty years' experience, but the remainder have been dispatchers three years or less. Dispatch uses Priority Dispatch to develop EMS dispatch protocols. Dispatch is working on implementing a **tactical dispatch response team** to respond to large events on site and to help cover special events such as games and concerts.

**PUBLIC COMMENT:**

None.

**FIRE CHIEF REPORT:**

As submitted.

**Chief Tryon** reported that last week CVFD participated in a regional "**Active Killer**" exercise. Operations Chief Monroe and Battalion Chief Stratman were a big part of the training process. This exercise focused on first responders accessing a building and removing the wounded as quickly as possible to keep them alive. The department received **HR training** specifically regarding personnel evaluations to help with individuals moving into supervisory positions and soon will participate in HR training on harassment.

**SeaTac firefighters training cadre** is traveling here to provide some airport response classroom training for CVFD members and the surrounding departments.

The **CVFD Budget** is where it should be at this point in the fiscal year and will continue to be reviewed as the time to begin working on next year's budget approaches.



The **FY22 audit** is scheduled for next month and will be the last with Rosie Barndt due to the limitations to her accounting business and the change in audit requirements.

**Gallatin County Finance** has again identified some fraudulent checks that have been paid from County accounts and they are proposing a plan to safeguard against this kind of activity. This may facilitate the District being allowed to get its own account. The application has been submitted to the DNRC for the **land lease for Station 6** at the intersection of Frank and Thorpe Roads. It is important that this be submitted to the Commissioners before the land value increases substantially.

It was decided by the City of Belgrade that the current **fireworks ordinance** will be left in place for the next 20 years unless there is a reason to address it again.

The State of Montana has a **Montana Medicaid, Publicly Funded Ambulance Provider Supplemental Payment Program** that the department has applied for. Medicare pays only ~\$220 of the normal \$1,200 charge for an ambulance transport and this program reimburses 35 to 65% of the fee. This is not the federal program the federal GEMT program which pays more than the normal fee to cover the actual costs, but it helps with the discrepancy.

The **SWOC** (strengths, weaknesses, opportunities, challenges) process is underway for the department. The members have been surveyed and the next survey group will be the CVFD Board and then other organizations that work with the department. Once the surveys are complete, a small group will put together a few priorities with specific measurable objectives. The Mission and Values statements will be reviewed and updated through this process as well.

**Public access defibrillators** made available throughout the community will help save lives. Chief Tryon would like to include some funds in next year's budget to provide grants to help provide public access to defibrillators in the community.

The new **800 radio system** will be a great improvement to emergency dispatch communications and CVFD will also be **upgrading** to be able to use both VHF and the 800 system.

The area departments are working together to conduct a study of how best to deliver **EMS services to Gallatin County**. Currently there is an attempt with Bozeman Fire to send the closest unit to a call and to determine if the call requires lights and sirens in order to prioritize and send the most appropriate response. Priority Dispatch can help with setting standards for the correct response. The Community Integrated Healthcare Program that CVFD is participating in will also help to reduce the necessity for some repeat calls by connecting customers with the help that they need beyond EMS response.

Chief Tryon said that things are still on track to develop a program to **train paramedics** in the area through Great Falls College, Gallatin College and MSU. This process has also opened up the opportunity to begin a **virtual EMT program** through the State of Montana and the University of Montana that will enable most of the EMT training to occur virtually with some hands-on training at the department.

**OPERATIONS REPORT:**

As submitted.

**Operation Chief Monroe** reported that the **Active Killer Training** was coordinated by the Hyalite and Central Valley Departments with many of CVFD's members participating in the training to help each group learn their part in such a situation. Belgrade Police and Gallatin County Sheriff's Office will continue to work closely with CVFD on this training.

In **HR training**, the evaluation process was explained to help members understand coaching and discipline matters and how to apply the personnel manual to build up employees rather than break them down.

**C shift had a life save** in September of a woman who went into cardiac arrest due to the reaction to a bee sting. There will be a life-saving award presentation for those members.

Operation Chief Monroe also reviewed CVFD's response to a **structure fire on Colorado Street** in Belgrade. A house had been turned into a 3-unit complex, and the fire was stopped in the unit of origin.

**FIRE PREVENTION REPORT:** As submitted.



**Trustee Varley** expressed appreciation for Fire Marshal Zlomie's social media work as well as his work meeting weekly with the City of Belgrade.

Operation Chief Monroe reported that, along with several facility maintenance needs, **Fire Life Safety Specialist Yung** has been working on the **Station 5 septic system** and has found a solution that will resolve the issue and save the District some money.

**LOCAL 4939 REPORT:** None.

**TRUSTEE REPORT:** None.

**CITY LIAISON REPORT:** **Council Member Simon** reported that the preliminary plat has been submitted for the Jackrabbit Lane crossing. The parking ordinance will be addressed especially as it pertains to camping in the City. Currently the ordinance makes provisions for family visiting residents to set up a camper for a limited time.

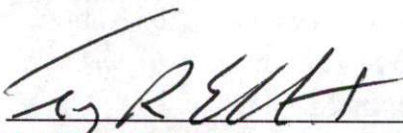
Trustee MacLeod moved to accept **the reports** as submitted. Trustee Murray seconded the motion. The motion was unanimously approved.

**ORDER OF BUSINESS:**

**ACTION ITEMS:** None.

**ANNOUNCEMENTS:** The next regular meeting of the Central Valley Fire District Board of Trustees is scheduled for **November 8, 2022**.

**ADJOURNMENT:** The meeting was adjourned at **6:46 p.m.**

  
\_\_\_\_\_  
**Ty ElHot, Chairman**

  
\_\_\_\_\_  
**Mark MacLeod, Secretary/Treasurer**

**ATTEST:**   
\_\_\_\_\_  
**Debbie Bloem, Clerk**