



**CENTRAL VALLEY FIRE DISTRICT
BOARD OF TRUSTEES MEETING**

215 Wings Way
Belgrade, MT 59714
406-388-4480
(Fax): 406-388-6270

MEETING PLACE: Central Valley Fire District, Station 1
215 Wings Way, Belgrade, MT

DATE: February 13, 2024

TIME: 5:30 p.m.

ATTENDANCE:		<u>(Present)</u>	<u>(Absent)</u>
Trustees:	Ty Elliot, Chair	X	
	Mark MacLeod, Sec/Treas.	X	
	Justin Varley		X
	Ron Murray	X	
	Darren Wilkins	X	
Acting Fire Chief:	Jake Zlomie	X	
Acting Fire Marshal:	Brandon Yung	X	
Operations Chief:	Vacant		X
Acting Clerk:	Debbie Bloem	X	
City Representative:	Jim Doyle	X	

NOTICE: **ALL MEETINGS OF THE CENTRAL VALLEY FIRE DISTRICT BOARD
OF TRUSTEES ARE RECORDED**

GUESTS/VISITORS: Samantha Mize-Honatke, Rob and Mo Holt, Stephen McAdams

Meeting was called to order at 5:30 p.m.

Chairman Elliot led the Pledge of Allegiance.

AGENDA:

As presented.

MINUTES:

Trustee MacLeod moved to approve the **January 9, 2024 minutes** as submitted. Trustee Murray seconded the motion. The motion was unanimously approved.

FINANCIAL REPORTS:

Trustee Murray moved to approve **the financial reports**. Trustee MacLeod seconded the motion. The motion was unanimously approved.

COMMUNICATIONS:

The department received cookies and a thank you note from a resident of the Timberline Apartments in Belgrade for its help cleaning up after a water leak from a burst sprinkler pipe.

PUBLIC COMMENT:

None.

FIRE CHIEF REPORT:

As submitted.

Acting Chief Zlomie reported that the **2024 Awards Banquet** will be held April 6th at Riverside Country Club.

Departments are submitting Mill levy requests this year in a few areas in the State.

Staff is working to prepare the upcoming **FY25 budget**. A timeline and key tasks were outlined in the budget report. The County is requesting some additional information regarding the District's Capital Improvement Plan this year.

There will be **interviews** next week to fill an open firefighter position.

A few members have been on **modified duty** due to injuries and have provided support for the department in lieu of a seasonal maintenance tech.

As the **EMS Study** begins to wrap up, the final report will present multiple options to provide EMS services for the area moving forward as well as funding possibilities.

The plan for **ISO** review remediation continues to be implemented.

OPERATIONS REPORT:

As submitted.

Acting Chief Zlomie reviewed the responses for February, including simultaneous calls. He provided an update to the apparatus status, with the sale of the surplused fire engine and the progress on the new ambulance. The BC replacement vehicle is in town but awaiting a repair due to a recall and an additional vehicle is on its way from Florida.

FIRE PREVENTION REPORT:

Acting Fire Marshal Brandon Yung began by explaining the need for a third-party reporting service. The IROL service will help provide annual inspections for existing suppression systems. Acting Fire Marshal Yung is reaching out to schools with certain appliances regarding new requirements for inspections. On a facilities note, Station 5 has power to the well and should be fully functioning soon. Future work at Station 5 will include burying a water storage tank.

LOCAL 4939 REPORT:

None.

TRUSTEE REPORT:

None.

CITY LIAISON REPORT:

None.

Trustee Wilkins moved to accept **the reports** as submitted. Trustee MacLeod seconded the motion. The motion was unanimously approved.

ORDER OF BUSINESS:

DISCUSSION ITEMS:

None.

ACTION ITEMS:

Consideration and Possible Action on Third Party Reporting Services for Fire Prevention

IROL is a service provider that will help identify structures that need annual inspections and track progress on the inspections. Once a sprinkler is inspected, the report is uploaded to IROL who communicates with the property owner and the District.

Trustee MacLeod moved to approve the **three-year agreement with IROL**. Trustee Wilkins seconded the motion. The motion was unanimously approved.

Consideration and Possible Action on GIS Services and Vendor Retainer

Currently the District does not have a GIS provider for mapping in the District which is particularly important with all the new developments. The County had provided this service but is currently in the process of restructuring their GIS department under 911. GIS through ECSI would provide 10 hours of GIS work per month to create mapping that the District needs over the next year. One of the first projects would be to create map books to be placed in the apparatus. This resource would also be able to supply analytics that would be extremely helpful, and it would be compatible with ESRI tools at no cost. Acting Chief Zlomie will reach out to other departments to look into sharing data and possibly some costs in the future but at this point the District has enough work to use the hours. This is billed quarterly so the remainder for FY24 would be \$4,275 with a \$17,100 annual cost.

Trustee Wilkins moved to approve the **use of GIS services through ECSI**. Trustee MacLeod seconded the motion. The motion was unanimously approved.

Trustee MacLeod moved to move the meeting into **executive session** to discuss a personnel matter citing MCA 2-3-203.3. Trustee Murray seconded the motion. The motion was unanimously approved.

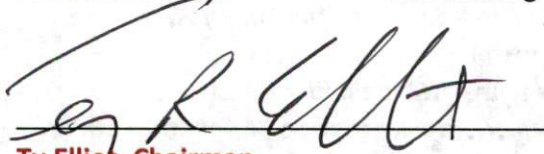
Trustee MacLeod moved to **open the meeting** after the executive session. Trustee Murray seconded the motion. The motion was unanimously approved.

ANNOUNCEMENTS:

The next regular meeting of the Central Valley Fire District Board of Trustees is scheduled for **March 19, 2024**.

ADJOURNMENT:

The meeting was adjourned at 7:10 p.m.


Ty Elliot, Chairman


Mark MacLeod, Secretary/Treasurer

ATTEST: 
Debbie Bloem, Clerk