



**CENTRAL VALLEY FIRE DISTRICT  
BOARD OF TRUSTEES MEETING**

215 Wings Way  
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**MEETING PLACE:** Central Valley Fire District, Station 1  
215 Wings Way, Belgrade, MT

**DATE:** August 23, 2022

**TIME:** 5:30 p.m.

<b>ATTENDANCE:</b>		<b><u>(Present)</u></b>	<b><u>(Absent)</u></b>
<b><i>Trustees:</i></b>			
	Ty Elliot, Chair	X	
	Tim Sheehy, Vice Chair		X
	Mark MacLeod, Sec/Treas.	X	
	Justin Varley		X
	Ron Murray	X	
<b><i>Fire Chief:</i></b>	Greg Tryon	X	
<b><i>Fire Marshal:</i></b>	Jake Zlomie	X	
<b><i>Operations Chief:</i></b>	Justin Monroe	X	
<b><i>Acting Clerk:</i></b>	Deb Bloem	X	
<b><i>City Representative:</i></b>	Kristine Menicucci	X	

**NOTICE:** **ALL MEETINGS OF THE CENTRAL VALLEY FIRE DISTRICT BOARD OF TRUSTEES ARE RECORDED**

**GUESTS/VISITORS:** Jeff and Jen Royce with Zoey, Reagan and Jameson, Dustin Pitman, Dani and Dylan White, Brandon and Tiffany Yung, Steve

Sorlie, Gil Moore, Kathleen Godfrey, Joseph Velasquez, Scot Shank, Eddy Ivey, Jordan McGearty, Kevin Smith, Briana Monroe.

**Meeting was called to order at 5:30 p.m.**

Chairman Elliot led a moment of silence and the Pledge of Allegiance.

**AGENDA:** As presented.

**PROMOTIONAL CEREMONY:**

The following received their oaths of office and were pinned:

**Brandon Yung as the new Fire Life Safety Specialist.**

**Dylan White as Battalion Chief.**

**Jeff Royce and Steve Sorlie as Engineers.**

**MINUTES:**

Trustee MacLeod moved to approve the **July 12, 2022 minutes** as submitted. Trustee Murray seconded the motion. The motion was unanimously approved.

**FINANCIAL REPORTS:**

Trustee Murray moved to approve **the financial reports**. Trustee MacLeod seconded the motion. The motion was unanimously approved.

**COMMUNICATIONS:**

CVFD received a thank you note for a station tour from **Evan** who would like to be a Fire Inspector someday.

**PUBLIC COMMENT:**

Former Board Chairman Gil Moore expressed his pride and appreciation for the firefighters at CVFD and their recent promotions.

**FIRE CHIEF REPORT:**

As submitted.

**Chief Tryon** reported on the plans to update the surplus policy and transport billing policy. He noted the current progress in teaming with the school district to acquire the land from DNRC for a future station at Frank and Thorpe.

Chief Tryon expressed appreciation for the efforts of **Firefighter McGearty** and his work over the years on facility maintenance as

this role is being passed to the new Fire Life Safety Specialist, Brandon Yung.

13 volunteer **Defensive Firefighters** graduated from their fire academy. Many local volunteer departments are struggling with volunteer recruitment and appreciate CVFD's commitment to maintaining a combination career and volunteer department.

**OPERATIONS REPORT:**

As submitted.

**Deputy Chief of Operations Monroe** expressed appreciation for **Training Officer, Battalion Chief Anthony Stratman's** work with the volunteer and career academies as well as the engineer academy and assessments.

Call volume continues to be increased from last year at this time with 12% more calls this year.

**FIRE PREVENTION REPORT:** As submitted.

**Fire Marshal Zlomie** reported that he continues to be busy with **permit issuing**, primarily for residential sprinkler systems. FLSS Yung is helping to identify permitting needs in the District as well as actively working on facilities' maintenance.

CVFD has partnered with the **Belgrade Community Library** for many public education events.

The State adoption of the **2021 IFC** is in the hands of the DOJ legal counsel and fire prevention is working on reconnecting with the personnel at the State, now that Brandon Yung has moved over to CVFD.

Work continues on a new, more concise **website** for the District.

**LOCAL 4939 REPORT:**

**Union President Dustin Pitman** reported that after attending the Convention in Butte, he can state that CVFD is viewed highly by other fire departments. Also, although DC Monroe is no longer a Union member, he is recognized as a valued founder.

The Cops won the **Guns and Hoses Softball game**, which continues to be a popular fundraising event.

He added appreciation from a Bozeman Police Officer who expressed thanks for the CVFD's EMS response, to his son who was injured falling out of a window.

**TRUSTEE REPORT:** None.

**CITY LIAISON REPORT:** **City Council Member Kristine Menicucci** reported that the meeting regarding fireworks regulations was an opportunity to clarify that the plan is not to ban **fireworks** and to an opportunity listen to the residents. The Council will address this further during their regular meeting on September 19<sup>th</sup>. The **waste treatment plant** progress is almost through to the second approval. This will allow the new subdivisions to be serviced by the City waste treatment plant. Then it will be time to plan for another treatment plant due to continued growth, which according to legislation, cannot be prevented.

Trustee MacLeod moved to accept **the reports** as submitted. Trustee Murray seconded the motion. The motion was unanimously approved.

**ORDER OF BUSINESS:**

**DISCUSSION ITEMS:** **Discussion of Apparatus Replacement Plan**

**DC of Operations Justin Monroe reviewed the Apparatus Replacement Plan, including a handout and digital excel workbook.**

Although the department is behind in implementing this plan, two apparatus have been ordered and paid for and are scheduled to be delivered next year.

With the technology, safety features, availability of parts and more frequent repairs, although an apparatus may not have surpassed its mileage service recommendation, its age can make an apparatus obsolete.

Build times are at least two and a half years on apparatus and ambulances so it is necessary to project vehicle needs into the future.

Trustee MacLeod asked about the plan to keep the specs on the apparatus consistent to simplify the training for the firefighters and the maintenance and parts for the mechanics.

The Fire Chief responded that consistency is ideal, but not necessary.

The Command Vehicles will be gradually replaced, with two slated for this fiscal year, and the older vehicles will be placed down the line of available vehicles or surplus.

The CIP mill levy provides for apparatus and facility capital funding that cannot be used for other expenditures, so the funding is available to gradually make these purchases.

Although this plan spans several years, it will be updated and reviewed each year. As the Department opens new stations and grows, this plan will need to be adjusted accordingly.

Chief Tryon added, on a related note, the County is looking at additional funding to cover costs of Emergency Medical Response for the area. GEMT funding may be made available to cover the costs, including the costs of the purchase and maintenance of an ambulance, for transports covered by Medicaid or Medicare.

**ACTION ITEMS:**

**Consideration and Approval of Resolution 222305 to Surplus Two Apparatus.**

Fire Chief Tryon explained that these vehicles, a **1992 Ford, F350 and 2005, Ford F450**, are no longer in service.

Trustee Murray moved to approve **Resolution 222305 to surplus these vehicles**. Trustee MacLeod seconded the motion. The motion was unanimously approved.

**Consideration and Approval of Resolution 222301 Updated EMS Transport Policy**

Pintler billing has requested a policy specifically addressing the procedure for deceased patient billing.

Trustee MacLeod moved to approve **Resolution 222301 to adopt the updated EMS Transport Policy**. Trustee Murray seconded the motion. The motion was unanimously approved.

**Consideration and Approval of Resolution 222302 Requesting the Maximum Number of Mills**

Trustee Murray moved to approve **Resolution 222302 requesting the maximum number of mills**. Trustee MacLeod seconded the motion. The motion was unanimously approved.

**Consideration and Approval of Resolution 222303 to Establish a Permissive Medical Levy**

Chief Tryon used the County's numbers to provide the data for this permissive medical levy request.

Trustee MacLeod moved to approve **Resolution 222303 to establish a permissive medical levy**. Trustee Murray seconded the motion. The motion was unanimously approved.

**Consideration and Approval of Resolution 222304 to Adopt the FY23 Budget**

Fire Chief Tryon explained that this reflects the preliminary budget that was previously approved, however the revenue funding has come in less than was forecast, with only a 6% increase in funding. New construction was significantly less than the previous year. The 1.7 million dollars of one-time funds has been spread over three years to cover changes to the contract and some other growth factors and increased costs of some items. The 14 mills of CIP funds is well funded. It is the day to day operation funding that is the challenge. This is a balanced budget due to the use of one-time reserve funds. FY22 and FY23 budgets had always planned to use these reserve funds. This provides for apparatus replacement funding and the loan payment for Station 1 and keeps the 1/3 operational reserves funding for the District and the next three years of funding. There is a small amount extra in case it is needed to fund the overtime expenses that have been cut back. This resolution is simply to adopt the request that is presented here.

As future funding was discussed the importance of public outreach was highlighted.

When the subject of impact fees was brought up, Chief Tryon mentioned that it is often said by elected officials, that growth should pay for growth and the loss of impact fees from the County has so far removed the ability of growth to pay for growth in the County. At this point the City of Belgrade is still collecting impact fees but this topic should be addressed in the future.

Trustee MacLeod moved to approve **Resolution 222304 to adopt the FY23 Budget**. Trustee Murray seconded the motion. The motion was unanimously approved.

**ANNOUNCEMENTS:** The next regular meeting of the Central Valley Fire District Board of Trustees is scheduled for **September 13, 2022**.

**ADJOURNMENT:** The meeting was adjourned at 7:05 p.m.

  
Ty Elliot, Chairman

  
Mark MacLeod, Secretary/Treasurer

ATTEST:   
Debbie Bloem, Clerk